

Tuesday 1st September 2020

Dear Parents & Carers,

Questions & Answers!

I hope this letter finds you and your family well. Many of you will be wondering what will happen when your child returns to school this week. Understandably some parents have already contacted us with questions and we felt that the answers might be helpful to everyone.

I have more than one child and they start at different times. When should I bring them in?

Please bring all your children in for the earliest start time. E.g. If you have one child who starts at 8.40am and another who starts at 9am, please bring them both at 8.40am.

What time should I collect my children?

Again, work from the earliest time and arrive to collect them both at the earliest of the two times. The child whose class finishes later will be sent out early.

What do I do if my child is unwell?

Do not bring them into school. If they have COVID-19 symptoms then please let the school know and get them tested for COVID-19. If the test is negative then they can return to school as soon as they feel well enough, or after 48 hours if they have been sick. If they test positive please let us know immediately so that we can inform staff and other parents and follow government guidelines.

What should I do if my child has been in contact with someone out of school who tests positive for COVID-19?

Inform the school that you and your child will be self-isolating for 14 days and the date on which they will return.

What will happen if a child develops symptoms of COVID-19 in school?

The child will be taken to a designated room by a familiar adult, who will wait with them until they can be collected by their parent. The parent will be asked to get the child tested for COVID-19 and let the school know the outcome. If a child tests positive we will inform staff and other parents and follow government guidelines.

What will happen if a child or member of staff tests positive for COVID-19?

Registers and class lists will help the Public Health England teams identify pupils or staff who need to self-isolate in the event of a confirmed case in school. As soon as a case is identified, we will follow the instructions and guidance given by our local health protection team and we will inform any parents about who needs to self-isolate. We do not anticipate needing to close the whole school if a single case is identified, but we will follow the advice at the time.

Will there be hot lunches available?

Yes.

How will lunches be organised?

Children will be eating with their year group bubble in designated areas in the hall. The hall will be divided using screens to give us separate eating areas. Children will be supervised by their class TA and the midday supervisors will be cleaning the areas thoroughly between sittings.

How will reading books be organised?

Reading books and reading record books will be sent home on Mondays and should be returned on Fridays. This will allow us to quarantine books over the weekend before they are given to the next child. Book bags should only be brought in on these days.

How do I contact school with any further questions or issues?

Please phone the school office on 01793 872800 or email secretary@millbrook.swindon.sch.uk with urgent questions. Information that would normally go in your child's HASP Book should be sent to the class email address, which the teacher will be checking daily. E.g. falcons@millbrook.swindon.sch.uk
Please DO NOT come to the school without an appointment.

We look forward to seeing you and your child later this week or next week!

Kind regards,



Karen Pyman
Headteacher – Millbrook Primary School